



## John D. MacArthur Beach State Park The Internship Experience



### - Graduate Addendum -

**College graduates who request an Internship Experience will be considered on an individual basis:**

#### **Eligibility Requirements:**

1. Graduated from an accredited university/college
2. A minimum cumulative GPA of 2.5
3. Adherence to all pre-internship procedures and policies:
  - Personal and/or telephone interview with Park/Friends staff member
  - Submission of required paperwork
    - Resume
    - References (3)
    - Background screening
4. Signed agreement as to length of internship to be served

#### **Agency Responsibilities - MacArthur Beach State Park Will Provide:**

1. Exposure to a variety of administrative and hands on experiences such as: natural science education, budgeting, staff supervision, hiring, training, programming, marketing, special events, facility mgmt/operations, the opportunity to attend staff, board, and advisory committee meetings, etc.
  2. Supervision by a professional staff person(s) during training, continuing supervision as needed.
  3. Orientation to MacArthur Beach State Park and the Friends of MacArthur Beach State Park; basic philosophy, procedures, and mission.
  4. A detailed work plan to follow during the experience.
  5. Necessary uniforms and equipment.
  6. Hands-on training in your chosen area, ongoing supervision and help.
  7. Weekly meetings to answer questions and deal with concerns.
  8. Observation of on-the-job performance to provide support, constructive suggestions, and interpretation of your experience.
  9. Completion and submission of an evaluation concerning the intern's performance; letters of recommendation may be offered, dependent upon performance.
- \* Housing is not provided to college graduate interns.